

OFFICE ORDER

Date : 14th June'2022

DR. B. C. ROY ENGINEERING COLLEGE, DURGAPUR [SOCIETY].

Revision in TA/ DA structure : (applicable to all employees at Colleges/Institutions managed by the Society.

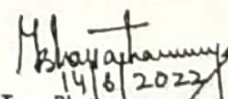
Category	Designation	ENTITLEMENTS								
		TRAVEL ENTITLEMENTS - MODES						HOTEL ACCOMMODATION AT DESTINATION		DA towards Out of Pocket Expenses/ Meals/ BF/ LR
		Y Class Airfare between stations connected by Air	I AC Railway fare where Air service is not available	II AC Railway Fare for long distance travel	III AC Railway Fare for long distance travel	Sleeper Class Railway Fare for long distance travel	AC Chair Car by rail/ Shatabdi/ Volvo fare for short range/ medium range travel	METRO CITIES	NON - METRO CITIES, "B" Category Cities	per diem
1	Principal/ Directors/Advisor/ Vice Principal/ Deans & Professors	Yes	Yes				Yes	Rs. 4000/-	Rs.3500/-	Rs. 1000/-
2	Registrar/ Associate Professors/ Readers			Yes			Yes	Rs.3500/-	Rs. 3000/-	Rs. 800/-
3	Heads of Units - Corporate Affairs/ Finance/ Campus Administrator/ Head CRO/ Asst Professor III/ Head(Admin) / Sr.Managers at various Units & College Librarian			Yes			Yes	Rs. 3000/-	Rs. 2500/-	Rs. 800/-
4	Asst Professors (II & I) / Managers/ Lecturers /Asst Registrars attached to various Units/Accounts Officers				Yes		Yes	Rs. 2500/-	Rs. 2000/-	Rs. 600/-
5	Sr. Executives/ Executives attached to various Units					Yes	Yes	Rs. 2000/-	Rs. 1500/-	Rs. 500/-
6	Jr. Librarian/ Office Assistants						Normal Bus & Train			Rs. 400/-

Note 1 : Normally Categories 1, 2, 3 shall be dropped off at Durgapur Railway Station/ Durgapur Airport. If not, they may avail taxis for one way drop. This fare will be reimbursed

Note 2 : Category 4 and 5 Employees may avail Auto /Three wheelers for travel between College/residence to Rail Station/Bus Terminus (in both directions).

Note 3. The effectivity is from July, 2022 onwards till such time it is revised.

Note 4. For any other situations/designations not covered , prior approval of the General Secretary has to be obtained.


 14/6/2022
 Tarun Bhattacharya
 General Secretary
 Dr. B. C. Roy Engineering College
 Durgapur