

Dr. B. C. Roy Engineering College, Durgapur

BCR/RG/19

Date: -02.08.2025

NOTICE

Sub: - Opportunity for Change of Branch of B.Tech 2nd year students Admitted in Session 2024-2025

Applications for Change of Branch, from desirous students, who fulfill the stipulated criteria, are invited in the prescribed format available with the Office of the Registrar, BCREC. Completed applications in hardcopy format (Annexure – I) along with supporting documents should be submitted to the Office of the Registrar, BCREC by the close of office on 04/08/2025 through their Head of the Department.

The Criteria stipulated are:

- i) **Applicants should have a minimum 75% attendance in Theory, Practical and sessional Classes in the 1st and 2nd semesters.**
- ii) The facility for change of stream / branch will be available only to students admitted in the 1st year of the 4 yr. B. Tech. courses.
- iii) Change of stream / branch will be accorded singly and strictly on the basis of merit list of aspiring students prepared using the marks obtained by the student in the 1st and 2nd semester examinations taken together in the form of YGPA of first year. In case of any tie in the merit list, the relative merit list considering total scores in Theoretical papers on Physics, Chemistry and Mathematics (in the 1st year of B. Tech) will be used as tie breaker .
- iv) The minimum YGPA for applying for the branch change is 8.5.
- v) Eligible students desirous of opting change of stream / branch will be required to apply for the same in prescribed format, to the office of the Registrar.
- vi) For eligible candidates, the chronology of students' choice as requested in the application will be strictly adhered to. In case all options sought by a student in order of preference get exhausted, the change of branch will not be allotted to him / her.
- vii) An option once accepted will be final, and can't be changed later.


Registrar

Copy to: -

1. **HOD, CSE/IT/ECE/EE/ME/CE/CSD/AIML/DS/CS** – with request to i) forward applications received from students after certifying the attendance & authenticity of the YGPA score, ii) inform B.Tech 2nd year students desirous of changing their branch.
2. College Notice Board
3. Management House Notice Board
4. College web site

DR. B C ROY ENGINEERING COLLEGE, DURGAPUR
OPTION FORM
FOR CHANGE IN STREAM/BRANCH FROM 2ND YEAR OF 4-YEAR B. TECH
COURSE

1	Name of the Student	
2	Present Stream (Full Form)	
3	Year of Admission in yr. of 4 year B.Tech	
4	College Roll Number	
5	University Roll Number	
6	University Registration Number	
7	Contact No.	
8	E Mail ID	
9	CGPA of 1 st semester	
10	CGPA of 2 nd semester	
11	Total marks in Physics , Chemistry and Mathematics (Theory Marks only)	
12	YGPA of 1 st Year	
13	Options for change in Stream (With order of preference)	
	01.	
	02.	
	03.	

** Attach the attested copies of all mark sheets and other credentials.

DECLARATION BY THE STUDENT:

I hereby declare that the preference of option is exercised by me in this application is final and will not be changed subsequently under any circumstances.

Date:**Signature of the Student****Signature of HOD****Signature of Vice Principal****Signature of Principal****For Office Use only**

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Remarks: